

Meeting Minutes

Finch Elementary School

Date: 3/18/2021

Time: 3:30PM

Location: Zoom

- I. Call to order: 3:32PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Mrs. Forrestella Taylor	Present
Parent/Guardian	Ms. Melinda Malone	Present
Parent/Guardian	Ms. Maya Johnson	Present
Parent/Guardian	Mrs. Seggee Davis	Present
Instructional Staff	Mrs. Karmishala Bentley-Cuyler	Present
Instructional Staff	Ms. Nartasha Smith	Present
Instructional Staff	Dr. Delleni Guest	Present
Community Member	Mr. C. E. Patten II	Absent
Community Member	Mr. Michael Bracey	Present
Swing Seat	Mrs. Wanda Washington	Present
Student (High Schools)		

Guests Present: Mr. Gerald Johnson, Assistant Principal of Finch

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Ms. Nartasha Smith; Seconded by: Mrs. Seggee Davis
Members Approving: Mrs. Karmishala Bentley-Cuyler, Dr. Delleni Guest, Mrs. Wanda Washington, Ms. Maya Johnson
Members Opposing: 0
Members Abstaining: 0
Motion [Passes/Fails] Passes
- b. **Approval of Previous Minutes:** List amendments to the minutes: No Amendments
Motion made by: Dr. Delleni Guest; Seconded by: Mrs. Seggee Davis
Members Approving: Mrs. Karmishala Bentley-Cuyler, Mrs. Wanda Washington, Ms. Maya Johnson, Ms. Nartasha Smith

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

c. **Approval of FY 22 Finch Budget:**

Principal Taylor reiterated the FY 22 Finch Budget, by reviewing the items on the budget and their corresponding expense. She indicated there were no changes to what was shared at our last meeting. The final approval of the budget was voted on by the TEAM.

Motion made by: [Mrs. Seggee Davis](#); Seconded by: [Mrs. Wanda Washington](#)

Members Approving: Mrs. Karmishala Bentley-Cuyler, Dr. Delleni Guest, Ms.

Maya Johnson, Ms. Melinda Malone, and Mr. Michael Bracey, and Ms. Nartasha Smith

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

IV. Public Comment (There were no observers at this meeting)

V. Discussion Items *(add items as needed)*

a. **Parent/ Community Engagement**

Principal Taylor asked the TEAM for permission to reschedule this item until the next meeting since the originator of the concern, Mr. Patten, was absent.

Motion made by: Ms. Nartasha Smith; Seconded by: Mrs. Wanda Washington

Members Approving: Mrs. Karmishala Bentley- Cuyler, Ms. Melinda Malone, Mr. Michael Bracey, Dr. Delleni Guest, Ms. Maya Johnson, and Mrs. Seggee Davis

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

b. **Discussion Item 2:** *[Add description of discussion item and brief summary of the discussion]*

VI. Information Items *(add items as needed)*

a. **Principal's Report Principal's Report: GADOE CIS Status &Data Presentation- Assistant Principal Gerald Johnson**

Assistant Principal Gerald Johnson presented GADOE CIS Status and Data. He shared the school's academic data from APS Graphs that included the STAR data from FY 20 and FY 21. He also mentioned the Georgia Milestone Assessment (GMAS) data from FY19. We could not take GMAS for FY20 due to COVID. He shared steps that the school is taking to improve academics and attendance of our students. Assistant Principal Johnson shared our school's SMART Goals for

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attendance and the STAR Assessment and discussed the progress of each. Based on the progress shared, the end of year student growth on the STAR Assessment should be higher.

Also, it was shared that the STAR data received in grades K-2 can be a bit skewed because of assistance from parents due to taking the test from home. However, the results from grades 3-5 are more accurate.

Finally, Assistant Principal Johnson shared how our school is working to improve attendance. The school is taking Supporting Learning Environment System (SLE) actions by forming attendance teams and meeting regularly, holding attendance awareness monthly activities, recognizing students monthly, and pulling student attendance records. Attendance is highly monitored to ensure our average daily attendance percentage is increased.

VII. Announcements

- Next Monday (3/22/21) will be the start to fourth quarter. Our in-person student population will be 107 and includes those in-person students from the previous quarter.
- Our next meeting will be April 22, 2021 at 3:30PM

VIII. Adjournment

Motion made by: [Ms. Maya Johnson](#); Seconded by: [Mrs. Wanda Washington](#)

Members Approving: Mrs. Seggee Davis, Mrs. Karmishala Bentley-Cuyler, Ms. Melinda Malone, Mr. Michael Bracey, Dr. Delleni Guest, and Ms. Nartasha Smith

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

ADJOURNED AT 4:03PM

Minutes Taken By: [Ms. Nartasha Smith](#)

Position: [Secretary](#)

Date Approved: [4/22/2021](#)